

CHILD SAFEGUARDING POLICY

Child Safeguarding policy statement

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Review date: 3 years after approval

1. Introduction

ACE 11+ Tuition is committed to providing top quality tutoring to students and professional service to parents. The document must be read in conjunction with the Terms & Conditions (T&C) of providing the tutoring services. The following terms have the meanings stated below:

“**Student**” means the child who is registered to attend the tuition;

“**Client**” means the parent or carer of a child registered to attend ACE 11+ Tuition; They are also referred to ‘you’.

“**ACE 11+ TUITION**” is a brand owned by ACE Tutorial LLP with Partnership No OC415815, registered in England and Wales. It is also referred as “We” or “us” in this document.

“**Class**” means the class assigned to the child

“**Session**” means the period devoted to tutoring on one weekend for that class

2. Definitions

Child: Anyone under 18 years old.

Child safeguarding: Refers to actions or arrangements proactively put in place to prevent or reduce the likelihood of harm to children and promote their well-being.

Child protection: Refers to actions individuals or organisations take in response and to protect a specific child who is, or at high risk of, suffering significant harm. It is one part of child safeguarding.

3. Child Safeguarding Policy

Policy Statement

ACE 11+ Tuition acknowledges the duty of care to safeguard and promote the welfare of children and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and any legal requirements.

ACE 11+ Tuition is fully committed to the safeguarding of children – ensuring the well being of the child is paramount. For pupils to feel that they are able to do their best and achieve their true potential, it is important that they feel safe and supported in our school environment.

Our Child Safeguarding policy is part of our commitment to preventing and protecting children from abuse and promoting environments where children can grow up safely with their rights upheld. This policy outlines how ACE 11+ Tuition seeks to fulfil its duty to not put children we come into contact with at risk of harm and how we respond to concerns about abuse of specific children or children at risk of significant harm. The policy recognises that the welfare and interests of children are paramount in all circumstances. It aims to ensure that regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children

- have a positive and enjoyable experience of 11+ Tuition at ACE Tutorial LLP in a safe and child centred environment
- are protected from abuse whilst participating in 11+ Tuition by ACE Tutorial LLP

ACE 11+ Tuition acknowledges that some children, including disabled children and young people or those from ethnic minority communities, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

As part of our safeguarding policy, ACE 11+ Tuition will

- promote and prioritise the safety and wellbeing of children and young people
- ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people
- ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern
- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- prevent the employment/deployment of unsuitable individuals
- ensure robust safeguarding arrangements and procedures are in operation.

The policy and procedures are mandatory for everyone involved in ACE 11+ Tuition. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the tuition.

Monitoring

The policy will be reviewed a year after development and then every three years, or in the following circumstances:

- changes in legislation and/or government guidance
- as required by the Local Council Safeguarding Children Board
- as a result of any other significant change or event.

Annexure

1. Criminal Record Checks

Our Child Safeguarding Policy is to carry out criminal record checks “to the highest level of disclosure available. This guidance is provided to support that policy by helping to identify what criminal record checks, is eligible to carry out as part of recruitment for staff.

1. Criminal record checks in England & Wales

Basic Disclosure shows any unspent convictions and can be obtained for any employee or volunteer.

Under the Rehabilitation of Offenders Act 1974 some convictions are considered ‘spent’ after a period of time and hence will not appear on the basic disclosure. Access to information about a person’s spent convictions and other cautions or reprimands or if they are barred from working with children or vulnerable adults is restricted by law. For England & Wales these higher level Standard, Enhanced or Enhanced plus barred list checks are done by the Disclosure & Barring Service. Eligibility criteria apply as the law defines who an employer can or can’t obtain these criminal record checks for.

Standard check shows unspent and spent convictions, cautions, reprimands and final warnings held on police records. The role must be listed in the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975. Checks are for specific named professions or roles. The list includes Solicitor/Barrister, Accountant, Veterinary surgeon, Financial Conduct Authority ‘Approved Persons’ roles, Football stewards, Traffic warden, Member of the Master Locksmiths Association, RSPCA, HMRC, CPS employment.

Enhanced check shows the same as the Standard plus any other information considered relevant on police records. To be eligible the role must be covered by ROA and The Police Act 1997 and is carried out for those regularly working with children or vulnerable adults. Two types

- Enhanced with barred list will check the list of people barred from working with children and/or vulnerable adults. It is a legal requirement for employers to carry out this check for anyone in a regulated activity 1.
- Enhanced check without barred list same as above but without barred list check. In Sept 2012 the law on what constituted a regulated activity changed, as a result, employers are eligible (not required) to obtain this for anyone who previously would have been considered to be in a regulated activity.2

A regulated activity is defined by a combination of the type of work, the frequency, or the type of place/establishment and level of supervision (see links in footnotes). Briefly it seems that post 2012 the position is that where a role is supervised the requirement to check is now less than before.

Filtering. DBS checks will still “filter” some cautions and convictions. These will remain on police records but will not appear on a DBS check but this would not filter serious offences against children, involving violence, supply of drugs etc.